



Nomination Letter Requirements

Letter(s) Due: January 25, 2020

Email to sna.va.connect@gmail.com

Name of Person Submitting Letter: _____

Email Address: _____

Chapter Name and Number: _____

Nominee Name: _____

INSTRUCTIONS: For the below awards, attach a typed nomination letter that clearly explains how the nominee displays exemplary work on behalf of school nutrition.

Please select the award in which you are submitting a Nomination Letter:

ADMINISTRATOR OF THE YEAR AWARD

This award is presented to a supervisory level individual (not director) who meets the following criteria:

- ❖ Employed in school nutrition at least 5 years
- ❖ Holds active membership in SNA, SNA-VA and local chapter (provide membership number)
- ❖ Certified or Credentialed by SNA
- ❖ Demonstrates leadership in the field in one of more areas that may include marketing, nutrition education, finance, human resources.

A letter citing specific examples of accomplishments in the above areas. Additionally, please include an endorsement by the district director. (Director may write the nomination.)

FRIEND OF SNA-VA AWARD

This award is to be given to someone *outside of school nutrition programs* who has done extraordinary work on behalf of school nutrition programs. A letter of nomination citing specific examples of work done on behalf of school nutrition programs should be submitted. Examples of nominees could be a local or state person who has championed child nutrition programs through positive advocacy or political process. The winner will be invited to the award ceremony (paid meal) at State Conference. This award may not be given each year.

LIFETIME ACHIEVEMENT AWARD

This award is for any SNA-VA Member who is living or deceased and meets or has met the following criteria:

- ❖ Displays exceptional achievements in the area of child nutrition issues in schools, community, state, nationally and/or legislation.
- ❖ Has 25+ years of experience in school nutrition
- ❖ Certified or Credentialed by SNA